



TERMS OF REFERENCE AND STRUCTURE

Terms of Reference

- ⦿ Removed references to out-dated bodies and documents (e.g. LAA, EEDA)
- ⦿ Adds reference to bodies we now engage with (e.g. RFN)
- ⦿ Structured into sections for ease of understanding

- ⦿ Makes clear the role in regard to strategy
- ⦿ Membership simplified
- ⦿ Voting – reviewed on request
- ⦿ Meetings
 - Reflect current ways of working

◎ Structure

- Subsidiary groups now Task and Finish
- No Action Groups
- Chair and Vice-Chair elected for 3 year terms

- Steering Group re-shaped as a Strategic Board
- Proposed membership recommended by current Steering Group
- Meeting times more flexible

